



## Internal Appeal Form

If you believe a decision made by Many Rivers in relation to a tenancy, or a tenancy application, is unfair or incorrect, you have a right to appeal against the decision.

In the first instance, appeals must be made directly to Many Rivers (Internal Appeal). Appeals can be made by completing this form or by writing a letter. You may use an advocate or support person during the appeal process, if you wish.

Appeals must be lodged within 3 months of when the decision to be appealed was made.

Appeals can be sent by email, fax or post using the details at the base of the form.

The Many Rivers CEO considers all appeals, seeks input where required, and determines the outcome. You will be kept informed of the progress of your appeal and notified of the outcome within 21 days.

If, following the outcome of the Internal Appeal process, you remain dissatisfied, you can appeal to the Housing Appeals Committee (External Appeal).

Examples of decisions that you may appeal include:

- Eligibility for a waiting list
- Removal from a waiting list
- Size of allocated property
- Property modifications or special needs
- Eligibility to be granted tenancy succession
- Eligibility for property transfer
- Rent calculations
- Rent reviews
- Permission to be absent from a dwelling
- Approval of additional occupants

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*Many Rivers Regional Housing Aboriginal Corporation supports the right of appeal.*

*Many Rivers welcomes appeals. They support transparency and continued service improvement.*

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## Internal Appeal Form

**Name:** \_\_\_\_\_

**Contact details:** Phone \_\_\_\_\_ Email \_\_\_\_\_

**Property Address:** \_\_\_\_\_

What decision would you like to appeal?

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Why do you want this decision reviewed?

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If applicable, what action would you like to see Many Rivers take? Please provide as much detail as possible.

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Additional information and documents can be attached to this form to support your appeal, if needed.